

## Action Items

### Motions Voted On

#### Minutes for OHSET State Board Meeting March 11, 2017 9:30 AM Yamhill County Fairgrounds McMinnville, OR

**In Attendance:** Candi Bothum – State Chair, Scott Chauncey – Vice Chair, Denise John – State Treasurer, Bill Weir – Eligibility and Co-Ops, Carolyn Kronenberg – State Raffle, Jan Harer – State Secretary

Sue Lowe – South Valley, Bailey Davis – South Valley – Youth, Wendy Bernards – Willamette, Katie Renner – Willamette, Chris Dinsmore – Northeast, Corinne Morris Dimick – Northwest, Connie Bamford – Northwest, Hayley Harlan – Northwest – Youth, Nick Meuret – Tri-River Valley, Kelly van Baggen – Tri-River Valley, Barb Walley – Central, Michelle Michelsen – North Valley, Deann Fettig – North Valley, Ann Rusk – Southern, Lily Birckell – South Valley – Youth, Erin VanDyke – Northwest  
(Those underlined above are voting members.)

Vote Count – 14

Central – 1  
Northeast – 1  
Northwest – 3  
North Valley – 2  
Southern - 1  
South Valley – 2  
Tri-River Valley – 2  
Willamette – 2

Minutes –

- Received two corrections for February 20, 2017 Zoom Meeting minutes.
  - Should state “2017” – not 2016.
  - Corrected supporting document.
- No corrections for the January 21, 2017 State Board Meeting minutes.
- Wendy motioned to accept the corrected February 20, 2017 Zoom Meeting minutes and the January 21, 2017 State Board Meeting minutes. Sue seconded the motion.
- No additional discussion.
- Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.
- Conformation of the votes for the February 20, 2017 Zoom Meeting –
  - Ann motioned to accept the vote conformation of the above-mentioned Zoom Meeting minutes. Chris seconded the motion.
  - No additional discussion.
  - Vote: 13 Yes, 0 No, 1 Abstain. Motion passed.

## Treasurer Report –

- Reports were emailed out prior to the meeting.

## Old Business

- State Raffle –
  - Don't quit selling those tickets. We want to sell them all.
  - Get your ticket stubs to Carolyn as soon as you can.
- Horse Expo –
  - Still need workers for the booth.
  - Expo is March 24 – 26 at the Linn County Fairgrounds, Albany.
  - Volunteers will need to go to the back gate to get their Will Call ticket and to park.
  - Wendy will email a map of where the booth is located within the building.
  - Will have some promotional items out.
  - Will be selling state raffle tickets.
  - Also, have need for some ticket takers for the Expo.
    - These are paid positions with the money going back to the school/team.
    - Let Wendy know if interested in this position.
  - Nick would be interested in purchasing an "OHSET Board" (promotional board display) to use for their district.
    - Would be a good tool for districts to loan to schools for recruitment.
    - Candi will get the prices for the displays if other districts are interested.
- Central Oregon Horse Expo –
  - April 21 – 23 at the Deschutes County Fairgrounds in Redmond.
  - Barb is recruiting workers for the booth.
  - Will sell state raffle tickets.
  - Barb will send out a volunteer sign up for help.
  - There are a lot of other activities going on that weekend –
    - AYHC
    - State Board Meeting
  - Barb will not be available during the Expo – and will get Candi the contact information of the person in charge of the booth.
- PNWIC –
  - Schedule will be coming out next week and will be posted.

- Awards have been ordered.
  - Will be displayed at the state meet.
  - Still need sponsors for the meet/events.
- WAHSET vs OHSET Differences –
  - Will be published to the PNWIC committee for review.
  - Will discuss which will be the least restrictive rule for events.
- Team Versatility –
  - Did include it in the schedule.
- Stalls and Camping –
  - Denise working on new stalls/camping forms.
  - \$100 per athlete for 1 stall/bedding.
  - \$75 for second stall.
  - Every athlete will pay \$100 to participate at meet whether they use a stall or not.
- NEED TO SET NEXT YEAR'S DATE –
  - Will be in WA 2018.
  - Memorial Day weekend?
  - Could do Friday, Saturday, Sunday.
  - Could also do Saturday, Sunday, Monday.
  - Need to think of options.
  - Kathy (WA state chair) will need to decide.
- Other –
  - Concern about added cost of Coggins test.
  - Need to make sure EMT discussion is added to next PNWIC Committee agenda.
- Judges Tests –
  - There are a couple of judges that have not turned in their tests.
  - These judges will come off the judges list if the tests are not turned in.
  - If you have hired these judges – is up to you on whether you want to use them.
- State Meet –
  - Paramedics -
    - Redmond Fire Department is no longer doing event services.
    - Have considered several other companies that provide paramedics.
    - Did receive a quote of \$5000 from one company.
      - ❖ Might be able to get a price break if more than one day.
      - ❖ Candi will go ahead and hire the company that provided a quote.
  - Schedule –
    - Scott will send out the updated schedule with the new gaming order.

- Is it possible to get open riding time on Wednesday?
  - Is it also possible to get some open riding time during the actual meet?
    - ❖ Will list it on the schedule if possible.
- Judges –
  - Discussion about judges for the state meet.
  - Candi will make the decisions on who to hire – with the input received from the board.
  - The board needs to support those decisions.
  - The judges’ evaluations and who the district hires are taken into consideration when deciding the state meet judges.
- State Raffle Baskets –
  - Focus on one big prize?
  - Focus on bigger baskets?
  - Sue will get more information about the “package” she was able to get last year.
- Announcer –
  - Kerry (South Valley) will be available and is willing to be the announcer.
  - He would like some lodging/RV spot if possible.
  - Sue will let Candi know what he needs.
- Volunteer Duties –
  - Districts will be signing up on line.
  - Is a very easy process.
  - Will be up soon.
- Tennis Ball Toss –
  - AYHC attendees (and other state youth representatives) will be heading this up.
- Revisit Decreasing Numbers –
  - Follow up discussion from last meeting.
  - Karissa is working on a research project (analysis) for the equine industry and it will be available sometime this summer.
  - Need to work on the “negativity” that seems to be happening.
    - How do we handle conflicts?
    - How as an organization are we dealing with this?
    - Incorporate some more specific training into the Coaches/Advisor Trainings.
      - ❖ Guidelines.
      - ❖ Rules.
      - ❖ Required practices.
      - ❖ Reminding about flexibility to the coaches.
      - ❖ My team vs our team.
      - ❖ District chairs going to practices to help educate our coaches.

- Trainers do not like to have their kids participate because we are not like the industry standards.
  - Remember what the OHSET mission is and who we are catering to.
  - Need to balance industry standards with what our mission is.
- Shorten our season back up?
- Need to come up with ways to stop the “negativity” before it starts.
- Need to make your district cohesive.
  - There are various ways to do this.
  - Some districts shared what those ideas were.
    - ❖ Fun activities.
    - ❖ Whole district involved activities.
- Potential Issues –
  - Just an update on some things in the works.
  - If issues come up – please use the organizations route of communication.
- Team Versatility –
  - Challenges –
    - Judges need to return evaluations back to Candi.
    - Set up of course has been inconsistent amongst districts.
      - ❖ Districts can decide how they want to set up and run the event.
    - Hard to judge the non-timed events and equate them to a timed event.
      - ❖ Score the events the normal way (timed and performance) and add all the pieces together with equal weights for all.
      - ❖ Takes the judge out of deciding how to use the negative time for scoring.
  - For Real Event, Next Year? –
    - Corinne motioned to have the event – Team Versatility – become a competitive event next season (2018). Ann seconded the motion.
    - Discussion –
      - ❖ Some districts have very full schedules.
      - ❖ What would we get rid of to accommodate the new event?
      - ❖ Needs to be perfected.
      - ❖ Most districts have had a Q & A with judges before the event.
      - ❖ Some districts have had lots of teams – can become an issue with finding the time to do the event.
      - ❖ Could limit teams – could be ways to accommodate teams with some creativity.
      - ❖ Take out the In-Hand element for safety reasons.
      - ❖ Put up cones for a “barrier” for the gamers – safety line.
      - ❖ Should we take it back to the districts for additional discussion? Yes.

- ❖ Practice one more year to allow more judges to learn the event.
- ❖ Do need to decide.
- Motion was tabled until the next state board meeting.
- Future Leadership Plans –
  - South Valley –
    - Couple of “nibbles” regarding district chair.
    - Sue will get together with Candi.
    - Wants to stay involved – but doesn’t want to run the horse show.
    - Maybe break up the duties.
    - Every district can have their organizational chart.
  - TRV –
    - Nick doesn’t want to leave – but busy with family, business.
    - Doesn’t feel giving the organization what it really needs – time and energy.
    - Would like to have Nick stay involved.
    - It is OK to give up some things for the good of your district.
    - Discussion on how to maybe work on this.
- AYHC –
  - Will need to get the promotional display board to the conference.
  - Will be taking another OHSET youth – who is paying her own way.
  - Youth attending AYHC will oversee the Tennis Ball toss at the state meet.
  - Youth attending will also give a presentation/talk at the annual meeting.
  - Preparations are under way.

## New Business

- Accident Reports –
  - Please get those to Jan.
- Judges’ Evaluations –
  - Please get those in right after the meet.
- State Meet Vendors – 2018
  - Kathy Russell will not be handling the vendors after this (2017) state meet.
  - Would like to have a someone shadow her this state meet.
  - Please let Candi know if you are interested in taking this on.
  - Kathy will still handle the media portion she has been doing.

- Any Interest in State Chair? Or Other Positions? –
  - Getting ready for nominations for State Chair and State Vice Chair.
  - Nominations will be open in April and will close at the June 3<sup>rd</sup> state board meeting.
  - Elections will happen at the June 3<sup>rd</sup> state board meeting (which will be at the PNWIC meet).
  - All newly elected district chair and district vice chairs must be at the June 3<sup>rd</sup> state board meeting.
  
- Scheduling Meets for Next Year –
  - Remember that OHSET and 4-H have a MOU regarding Spring Horse Classic.
  - Spring Horse Classic is always the last weekend in April.
  - Think about flexibility with scheduling meets – different days, etc.
  
- Executive Administrator Report – (See Attached Report)
  - State meet job positions clarified.
  - Working on some advertisements.
  - Coastal sponsorships –
    - \$20,000 Cash.
    - \$5,000 Products.
    - 2 Bales of shavings for each state meet stall.
  - Want her at our state board meetings?
    - Would like to hear more in-depth report(s).
    - Would like to be able to ask questions.
    - Could she come to the September and March/April meetings?
    - Would also like to invite her to one day of the district chair/vice chair work session.
  
- Print Hand Out –
  - The text is done and the photos are picked out and done.
  - Would like to have ready for some of the 8<sup>th</sup> grade “move up” nights at the high schools.
  - Could we have it available before the state meet?
  - Have had Karissa review – need a few changes.
  - Will submit to the Bulletin for design.
  - Will hopefully be ready before the state meet – but by at least the state meet and for fall recruitment.
  
- Advertising of OHSET –
  - Where do we need to advertise?
    - NW Rider.
    - Flying Changes.

- Social Media –
  - ❖ Facebook – can target what and who we want.
- Capital Press.
- Give us a story and we might be able to get in some local papers.
- Please let Candi know of any other places we should advertise.
- Candi will also contact the Oregon Horse Country.
- Scholarship Questions –
  - Once you pick your state scholarship winner – please let Candi know.
  - State gives one \$500 scholarship to a representative from each district – 8 total.
  - Maybe think about increasing the amount of our state scholarships? Doubling it?
  - Make sure you have an alternate pick out for the state scholarship.
  - Colleges are looking at OHSET for recruitment.
- Website –
  - Would like to have an interactive locator on the OHSET website.
    - Click on the maps and find out who to contact for additional information.
    - Would need to be kept updated with current contact information.
    - Would like to see the contact as the district chair for the district.
    - Scott will contact Kim to see if possible.
- State and PNWIC Shirts –
  - Who needs them?
  - Please contact Candi if you need shirts and/or different sizes.
- Other –
  - SV Senior Night
    - Sue has invited everyone to her district's Senior Night on Saturday, April 1<sup>st</sup>.
    - Senior recognition, cake auction, drill performances, and fun times.
    - SV meets are held at the Oregon Horse Center in Eugene.
    - Last meet runs March 31 – April 2.
  - Farm Tek Equipment –
    - Can clean and service your equipment (eyes and boxes).
    - Will need to send the equipment to the company.
    - No sure about servicing reader boards.
  - Music for State Meet –
    - Barb will do.
    - Please bring a thumb drive if possible.



- Board Minutes Taker –
  - Will need someone to take minutes at the April 22<sup>nd</sup> state board meeting.

Meeting adjourned at 1:15 PM.

**Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted**

Board Meeting	Saturday, April 22 <sup>nd</sup>	9:30 AM	TBD
AYHC	Wednesday-Sunday, April 19-23 <sup>rd</sup>		Wakefield, Massachusetts
Board Meeting	Wednesday, May 10 <sup>th</sup> (State Meet)	7:00 PM	Tent - Deschutes Co Fairgrounds Redmond, OR
State Meet	Thursday-Sunday, May 11-14 <sup>th</sup>		Deschutes Co Fairgrounds, Redmond, OR
Board Meeting	Saturday, June 3 <sup>rd</sup> (PNWIC Meet)	9:30 AM	Deschutes Co Fairgrounds, Redmond, OR
PNWIC	Friday-Sunday, June 2-4 <sup>th</sup>		Deschutes Co Fairgrounds, Redmond, OR
Board Meeting	Sunday, June 17 <sup>th</sup> ONLY IF NEEDED	9:30 AM	TBD
Judges Training	Saturday, September 23 <sup>rd</sup>	TBD	Deschutes Co Fairgrounds, Redmond, OR
Coaches Training	Saturday, October 7 <sup>th</sup>	TBD	Deschutes Co Fairgrounds, Redmond, OR
Work Session	Friday – Sunday October 27 – 29 <sup>th</sup>	TBD	Sun River, OR
Coaches Training	Saturday, November 18 <sup>th</sup>	TBD	Canby, OR
Board Meeting	Saturday, December 2 <sup>nd</sup>	TBD	TBD
Annual Meeting	Saturday, December 2 <sup>nd</sup>	TBD	TBD